



City of London Briefing

These briefings are aimed particularly at new Liverymen and Freemen however partners are very welcome, as are Court Assistants and Liverymen of longer standing, who have not previously been to a Briefing.

They give a short introduction to the work of the Corporation, especially the relationship with the livery companies. The presentation is given by an Assistant Town Clerk and a member of the Livery Committee. There is opportunity to ask questions of the speakers and the Briefing is followed by a light finger buffet, which provides the chance to mix with other Liverymen and Freemen.

LOCATION

The briefings are held in the magnificent Livery Hall located in Guildhall itself.

Address:

Livery Hall
71 Basinghall Street
Guildhall
London EC2V 5DH

(see map overleaf)



Cost and dates:

There is a non-refundable charge of **£15** per person for this course and there are four Briefings a year held. The remaining two courses for this year and next year's dates are as follows:

WEDNESDAY 14 OCTOBER 2015

MONDAY 23 NOVEMBER 2015

TUESDAY 9 FEBRUARY 2016

MONDAY 9 MAY 2016

WEDNESDAY 5 OCTOBER 2016

WEDNESDAY 2 NOVEMBER 2016

You can book these courses by going to: www.liverycommitteecourses.org and clicking the City Briefings icon. Once you have selected and applied for one of the Briefings, you will still be able to change the date and carry your payment forward if circumstances change, providing **10 days** notice is given. To change the date of the Briefing you wish to attend please contact the Course Administrator at livery.courses@cityoflondon.gov.uk stating your and your guest's (if applicable) name, your livery company, the date of the course you were originally booked on and the new date of the course you wish to attend.

PROGRAMME AND TIMINGS

The programme usually runs as follows:

- 5pm-5.30pm – Registration, and tea/coffee served
- 5.30pm – Introduction by the Chairman of the Livery Committee
- 5.40pm – The role of the City of London Corporation - A member of the Town Clerk's Department
- 6.10pm – Short break
- 6.15pm – Livery Companies, their membership and activities - A member of the Livery Committee
- 6.40pm – Questions & Answers
- 7.00pm – Drinks Reception
- 7.30pm – Close

During the drinks reception you will have the chance to speak to your fellow Freemen/Liverymen about their experiences in their Livery Company etc.

MAP

